

ENROLLMENT REQUIREMENTS

- Children ages 3 1/2 (42 months) to 12 years of age.
- Potty trained
- Account is in good standing. All fees are paid in full.
 - Past due accounts or previous delinquencies may result in refusal to the program.
- Enrollment ends after three weeks of non-attendance without notification to the director. To return a family will be required to re-register, including paying the registration fee.
- Enrollment on any one day is limited to 50 children, per HT Kids Place state license. Families with a regular attendance schedule, indicated on registration form, will have first priority.
- Drop-ins can be denied, if not adequate scheduled staff and / or the child care license numbers have been met.
- All registration forms **MUST** be filled out in **FULL** and returned **PRIOR** to attendance.
- An up to date Immunization Record Form **MUST** be turned in **PRIOR** to attendance.
- Family Registration Fee of \$20 and FOB Fee must be paid in full **PRIOR** to attendance.
 - Registration fees are non-refundable.